



SMARTWEB®

Brugervejledning (Outlook Express)

Outlook Express

Outlook Express er en "simpel" mail klient, som er indbygget i Windows. Den er udemærket til at læse og sende mails, men er ikke nær så avanceret som Outlook 2003 (eller nyere mail klienter).

Du opsætter din e-mail konto i Outlook Express ved at gennemgå denne vejledning.

Trin 1

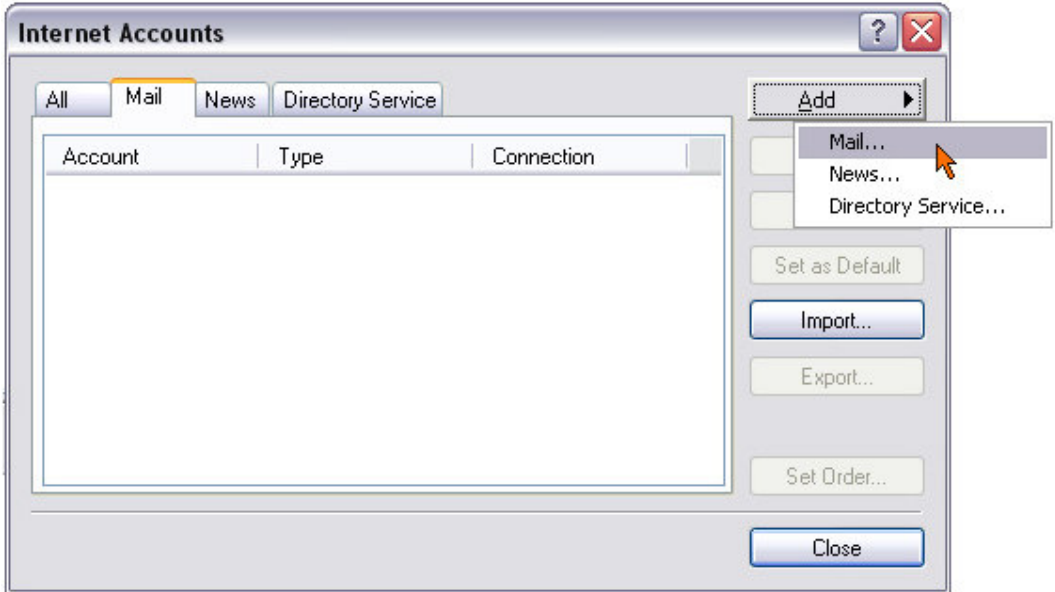
Åbn Outlook Express.

Som vist nedenfor vælges i menuen: **Funktioner / konti...**




Trin 2

Tilføj en ny e-mail-konto: **Tilføj / post ...**



Trin 3

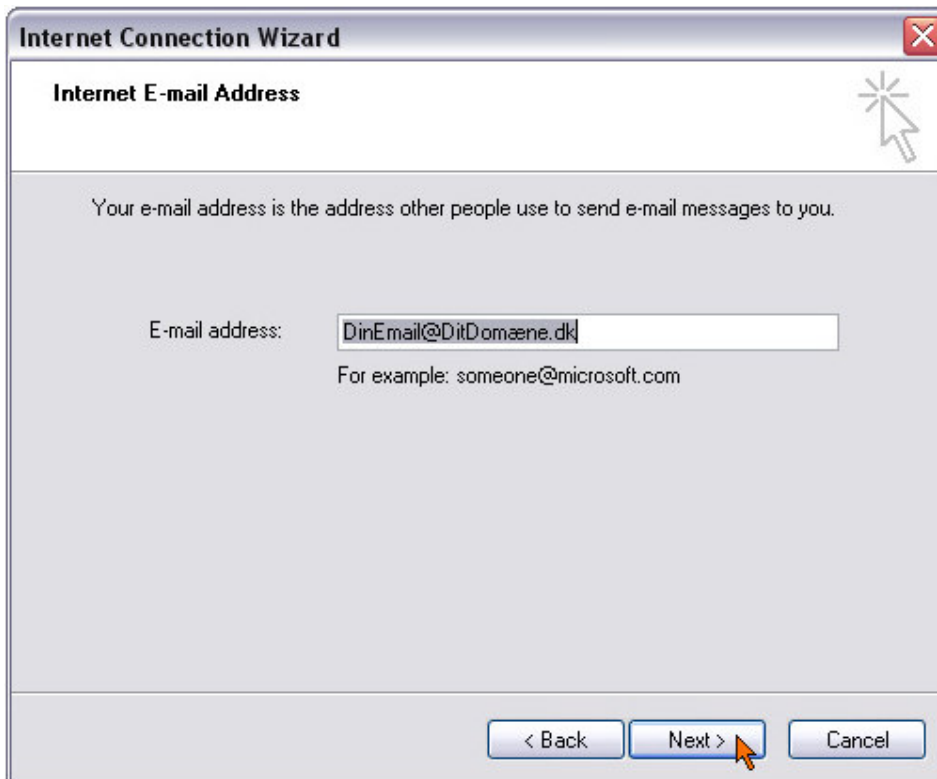
Udfyld næste skærbillede som vist nedenfor.



The screenshot shows a dialog box titled "Internet Connection Wizard" with a close button (X) in the top right corner. The main heading is "Your Name". Below the heading is a mouse cursor icon. The text reads: "When you send e-mail, your name will appear in the From field of the outgoing message. Type your name as you would like it to appear." There is a text input field with the placeholder text "Dit Fornavn + Efternavn" and the example "For example: John Smith" below it. At the bottom, there are three buttons: "< Back", "Next >", and "Cancel". A mouse cursor is pointing at the "Next >" button.

Trin 4

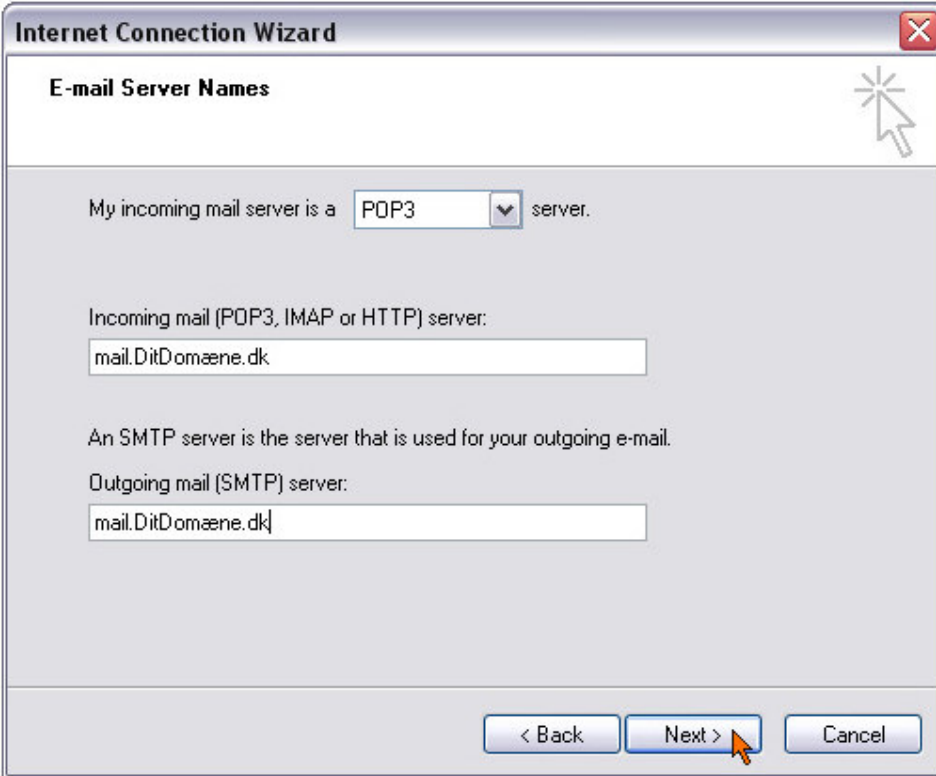
Udfyld næste skærbillede som vist nedenfor.



The screenshot shows a dialog box titled "Internet Connection Wizard" with a close button (X) in the top right corner. The main title of the dialog is "Internet E-mail Address". Below the title, there is a mouse cursor icon. The main text reads: "Your e-mail address is the address other people use to send e-mail messages to you." Below this text, there is a label "E-mail address:" followed by a text input field containing "DinEmail@DitDomæne.dk". Below the input field, there is a small example text: "For example: someone@microsoft.com". At the bottom of the dialog, there are three buttons: "< Back", "Next >", and "Cancel". A mouse cursor is pointing at the "Next >" button.

Trin 5

Udfyld næste skærbillede som vist nedenfor.



The screenshot shows the 'Internet Connection Wizard' dialog box, specifically the 'E-mail Server Names' step. The window title is 'Internet Connection Wizard' and the subtitle is 'E-mail Server Names'. The main content area contains the following text and input fields:

- 'My incoming mail server is a **POP3** server.'
- 'Incoming mail (POP3, IMAP or HTTP) server:' followed by a text box containing 'mail.DitDomæne.dk'.
- 'An SMTP server is the server that is used for your outgoing e-mail.'
- 'Outgoing mail (SMTP) server:' followed by a text box containing 'mail.DitDomæne.dk'.

At the bottom of the dialog box, there are three buttons: '< Back', 'Next >', and 'Cancel'. A mouse cursor is pointing at the 'Next >' button.

POP3 server er mailserveren, hvorfra du henter e-mails.

Eksempel: mail.itconcept.dk

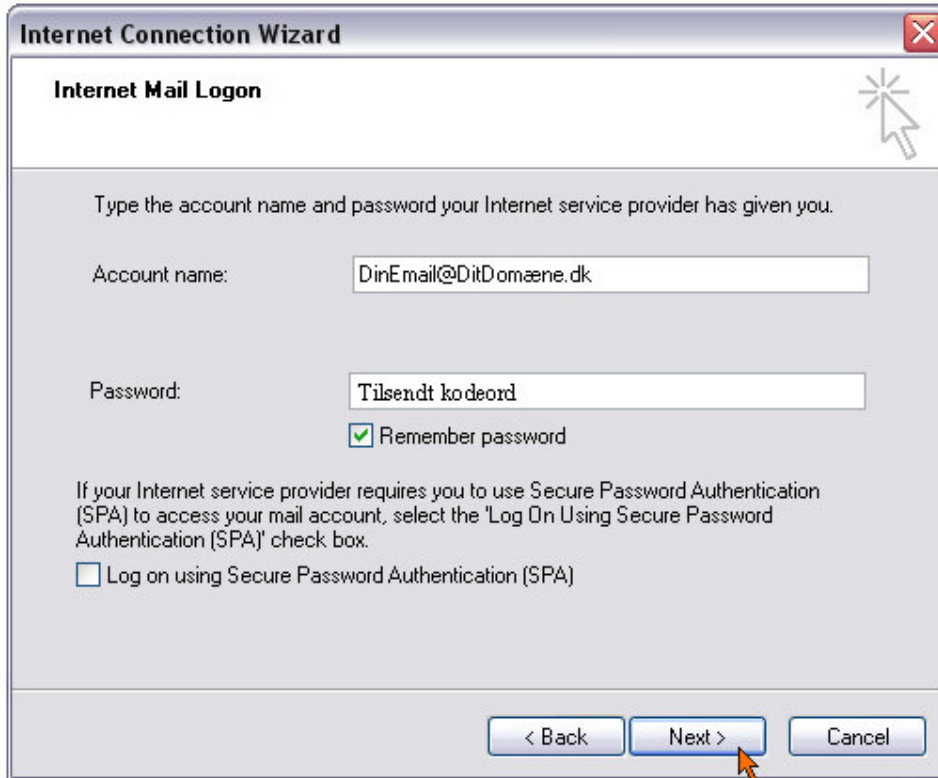
SMTP server er mailserveren, hvorfra du sender e-mails.

Eksempel: mail.itconcept.dk

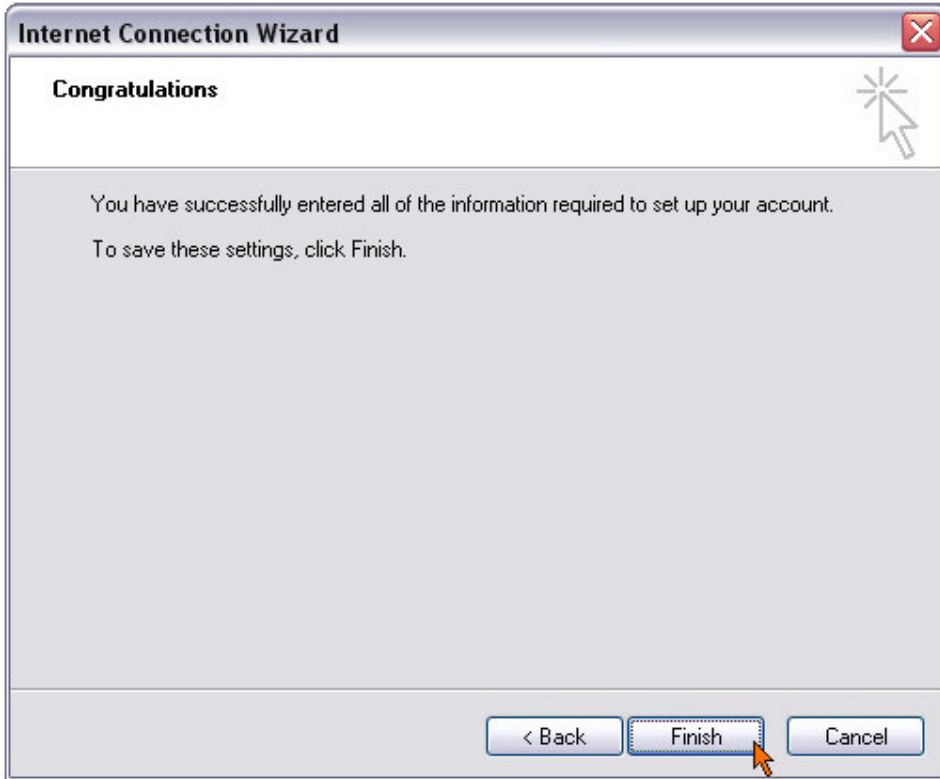
Server til udgående post kan også sættes til din Internetudbyder. Hvis du har stofanet skal du da skrive: mail.stofanet.dk. Du bestemmer selv! Du skal dog være opmærksom på, at nogle udbydere (som fx TDC) lukker diverse "porte". Dette betyder at du sandsynligvis skal sende gennem deres server.

Trin 6

Udfyld næste skærbillede som vist nedenfor.

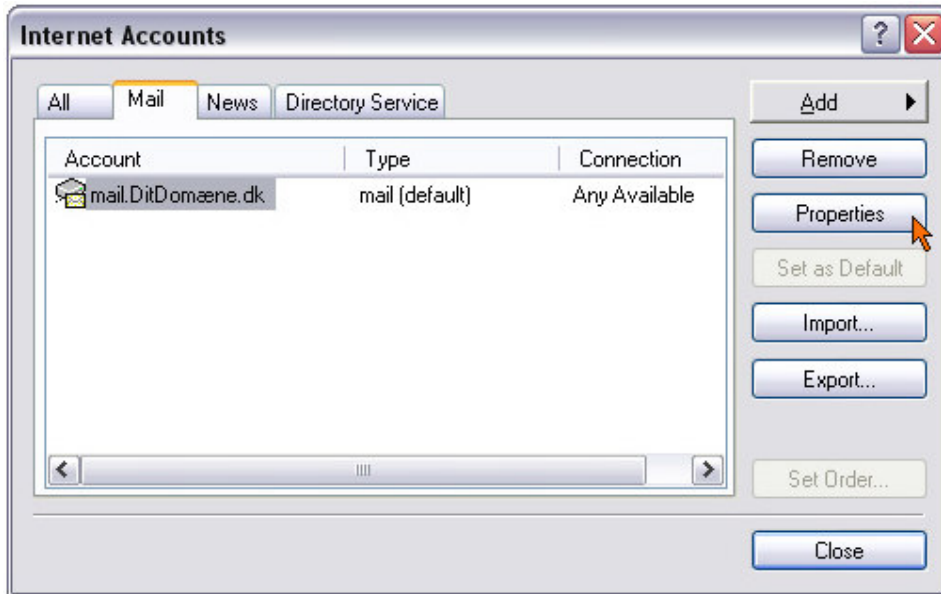


The screenshot shows the 'Internet Connection Wizard' dialog box, specifically the 'Internet Mail Logon' step. The window title is 'Internet Connection Wizard' with a close button in the top right corner. The main title is 'Internet Mail Logon' with a help icon. The instructions read: 'Type the account name and password your Internet service provider has given you.' There are two input fields: 'Account name:' containing 'DinEmail@DitDomæne.dk' and 'Password:' containing 'Tilsendt kodeord'. Below the password field is a checked checkbox labeled 'Remember password'. Further down, there is a paragraph: 'If your Internet service provider requires you to use Secure Password Authentication (SPA) to access your mail account, select the 'Log On Using Secure Password Authentication (SPA)' check box.' Below this is an unchecked checkbox labeled 'Log on using Secure Password Authentication (SPA)'. At the bottom, there are three buttons: '< Back', 'Next >', and 'Cancel'. A mouse cursor is pointing at the 'Next >' button.



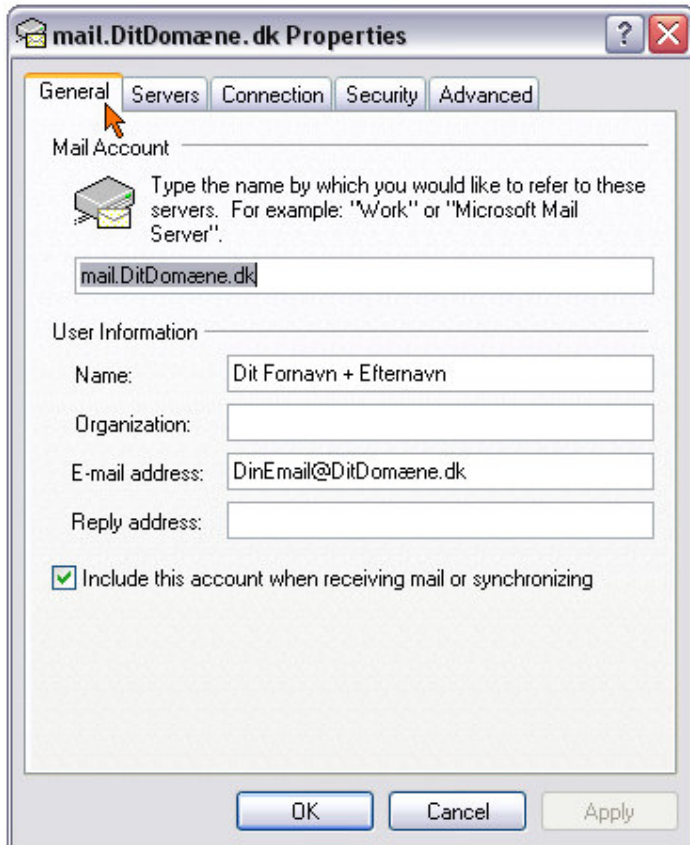
Trin 7

Vælg **Egenskaber** for den netop oprettede e-mail konto.



Trin 8

Under fanebladet **Generelt** kan du bl.a. vælge at omdøbe ”navnet” for dine kontoindstillinger.



Trin 9

Under fanebladet **Servere** skal udfyldes som vist nedenfor. Sæt flueben i **Min server kræver godkendelse**.



The screenshot shows the 'mail.DitDomæne.dk Properties' dialog box with the 'Servers' tab selected. The dialog has five tabs: General, Servers, Connection, Security, and Advanced. The 'Servers' tab contains the following fields and options:

- Server Information**
 - My incoming mail server is a server.
 - Incoming mail (POP3):
 - Outgoing mail (SMTP):
- Incoming Mail Server**
 - Account name:
 - Password:
 - Remember password
 - Log on using Secure Password Authentication
- Outgoing Mail Server**
 - My server requires authentication

At the bottom of the dialog are three buttons: OK, Cancel, and Apply.

Trin 10

Under **Avanceret** skal indstillingerne se således ud:

